

TEACHER'S GUIDE

ARRIVING AT THE GALLO CENTER

By Bus:

Drop off on I Street

Park on 10th Street

Pick up on 10th Street or I Street

By Car:

The Gallo Center for the Arts recommends the City of Modesto parking garage located on 11th Street.

Cost: \$5 per car; the Gallo Center does not validate.

Please note we have limited bus parking around the building, and it's available on a first come, first served basis.

1. Please arrive at the Center 30 minutes prior to the start of the performance.
2. Please take a head count of all students, teachers and chaperones upon arrival; have your order confirmation ticket in hand.
3. Locate the Head Usher on the plaza, who will collect your order confirmation ticket, head count, and assign your group a door number to enter for seating.
4. Prior to entering the building, please line up your students in the order in which they should sit. Chaperones and teachers should be sat among the students.

All adults will be asked to wear color coded name tags. These tags are provided by the Gallo Center.

Students, teachers and chaperones will be asked to remain outside on the plaza until their entire group arrives, and is checked in and ready to be seated. Exceptions will be made based only on weather conditions.

Classes will be billed for any additional seats from the number on your order confirmation ticket. If you need additional seats, please contact our Ticket Office prior to the performance date to ensure all students, teachers and chaperones have a seat for the performance.

SEATING

Seating is assigned based on the number of students with each group.

Once inside the theater, groups are seated together in designated sections. To avoid obstructed viewing by older students, younger students will be seated in designated sections throughout the theater.

SPECIAL ACCOMMODATIONS

Our theaters are equipped with hearing devices and wheelchair accessible areas and we are happy to assist with any special requests. **If you have not identified any specific needs on your Sales Agreement, please contact Tiffany Davis in the ticket office at least 48 hours prior to the performance with your request at (209) 338-5022 or TDavis@GalloArts.org.**

AFTER THE PERFORMANCE

Please have students remain in their seats immediately following the performance, and exit the theater as directed by the House Manager and the Ushers. Please do not exit the theater until you have received directions.

When exiting the theater, please remember groups are being dismissed behind you so please move your group all the way outside to the plaza.

Note: Any adult requesting to see or be seated with a particular student or group attending an Arts Education performance at the Gallo Center for the Arts must be approved by the teacher of that school/group prior to the adult having contact with the student or being seated with the group.

OTHER IMPORTANT INFORMATION REGARDING YOUR VISIT TO THE GALLO CENTER

SNACKS OR LUNCH

If you would like to have lunch or a snack prior to or following your performance at the Center, we ask you move your group to the grass area on the north end of the plaza. Please discard any food or trash prior to entering the Center or getting back on the bus.

Please: no food or drinks in the lobby or the theater at any time.

SAFETY

- Please no bouncing in theater seats.
- Please no feet on your seat or on the seat back in front of you.
- Please use hand rails at all times when using the stairs.
- Please no running or jumping in the building or on the plaza.

RESTROOMS

- The Gallo Center recommends that students use the restroom before arriving at the Center.
- If a student needs to use the restroom, please use the facilities on your assigned floor **after having been seated in the theater with the rest of your group.**
- Always assign an adult to accompany students to the restroom.
- After the performance, if students need to use the restroom, a chaperone can stay with them in the lobby as the teacher leads the rest of the group to the plaza.
- If you wish to take students to the restroom prior to getting on the bus, please move your group out of the theater exit line to allow for other groups to continue exiting onto the plaza behind you.

Please leave all backpacks, cameras, cell phones, ipods, food, drink, candy, gum and small toys at school or on the bus. **BACKPACKS ARE NOT PERMITTED INSIDE THE THEATERS.**